



Controller/Role Player	
Day of Exercise Instructions	
Complete	Task
✓	<p>No later than 0800 Local – DEC activate and gather your team(s). Based on your District’s local needs you could plan to arrive at your assigned location(s) and ensure operating space ready to operate. Location set up considerations include:</p> <ul style="list-style-type: none"> - Locations with room for both VHF/UHF (local) and HF (Regional/Statewide) radio operator’s position. - Insure all radio equipment is in good working order. - Suitable working space for Controller/Role Player
	0845L - Conduct exercise briefing using the provided Incident Briefing ICS-201.
	0900L – STARTEX . HF Operator should tune to 7260 or 3900 to copy ARES-OK Section Bulletin (which will be repeater every 15 min until 10:00 am).
	0900L – Stations operating on back up power source?
	0910L – NCO for Local VHF/UHF net call for check-ins into the local net. Should be operating at primary served agency location in District such as a County Emergency Management Agency’s EOC. (Using the regular Local repeater or simplex frequencies prescribed by DEC.) All messages MUST be preceded and end with “THIS IS A EXERCISE”
	Line intentionally left blank.

<p>NOTE: Controller/Role Player may need to use hand-held radio or other radio equipment to inject (and simulate) radio traffic if not sufficient participants to fill positions. Other info for traffic can be orally passed to radio operators at primary local location.</p> <p>•• If local group provides operators to more than one location or served agency – injects can be modified to match the local location/agency name.</p>					
Time	Inject From	Inject To	Inject	Inject Expected Actions	
0915L	Shelter 1	EOC	Shelter 1 requests 50 cots by 3pm	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
0925L	EOC	RedCross	Shelter 1 requests 50 cots need today by 3pm	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
0935L	EOC	EMS	Sheriff office request ambulance at W. Frost and E. Jones St	Traffic logged on ICS-214 and message passed on ICS-213 (to operations or EMS)	
0955L	Shelter 2	EOC	Shelter 2 requests 600 Cases Of bottled water	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
1005L	EOC	RedCross	Is your station operating on back up power?	Traffic logged on ICS-214. Inject's reply – YES PORTABLE GENERATOR	
1015L	Shelter 1	EOC	Request animal control to come to shelter 1	Traffic logged on ICS-214 and message passed on ICS-213 (to operations)	
1030L	Shelter 1	EOC	Request EMS to respond to Shelter 1 For minor dog bite.	Traffic logged on ICS-214 and message passed on ICS-213 (to operations or EMS)	
1040L	Shelter 2	EOC	What time does next operational period start	Traffic logged on ICS-214 Injects reply – 1800hrs	
1055L	EOC	NWS WEATHER	EM is requesting a forecaster update for next 24 hours	Traffic logged on ICS-214 and message passed on ICS-213 Inject's reply – give current WX forecast	
1105L	EMS	EOC	Request 250 gallons of fuel for next operational period	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
1115L	Shelter 2	EOC	Requests 60 box meals by 1630L to this shelter.	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
1130L	Shelter 2	EOC	Request Chocolate milk for the 60 boxed meals	Traffic logged on ICS-214 and message passed on ICS-213 (to logistics)	
1145L	EOC	Shelter 2	Only have access to regular 2% milk	Traffic logged on ICS-214	

	1145L – DEC to complete and tabulate SET Scorecard Results.
	1200L – HF Operator should tune to 7260 or 3900 and check into ARES-OK HF Net – to report SET Scorecard results.
	1400L – ENDEX . DEC should ensure all operators and equipment is accounted for and all assigned locations are clean and set back they were found by ARES-OK personnel.
	1400L – ARES-OK HF Net Controller team to e-mail results of all SET Scorecards to ARES-OK SEC at n7xyo@arrl.net

END